

Town of Dudley
BOARD OF HEALTH
February 28, 2017 @ 6:30pm
Dudley Municipal Complex – Room 315
71 West Main Street, Dudley, MA

Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

Call to Order

Chairman Jennifer Cournoyer called the meeting to order at 6:31pm. In attendance were J. Theodore Zajkowski, Roberta Johnson.

1. **Mr. Zajkowski motioned to accept the minutes of January 17, 2017. Ms. Johnson seconded. Minutes approved unanimously, 3/0.**

2. **Region 2 Emergency Preparedness**

Ms. Cournoyer stated there was nothing new to report, all going smoothly.

3. **Debra Vescera, BSN RN; Dudley Public Health Nurse, Harrington Hospital Preventive Health Services**

Mrs. Cournoyer welcomed and introduced Ms. Vescera, the Public Health Nurse supporting the town of Dudley, through Harrington Hospital. Ms. Vescera provided a presentation on teen self-wellness, an overview of the health clinic, travel clinic availability, vaccine efficacy and availability, and an assortment of brochures were provided. Discussion followed concerning age of people needing the vaccines, storage of vaccines on school property, refrigeration required and parental consent, as well as records of immunizations to be presented at the time of inoculations. Additionally, the concern of reduced funding for public health was discussed and its potential to increase disease outbreak. Ms. Vescera also introduced new information about the addiction rehabilitation program now available in Webster.

Ms. Vescera and the Board look forward to working together much more closely. Training on the Maven System will take place soon as well. No additional questions required answering, and Ms. Cournoyer thanked Ms. Vescera for her presentation.

4. **Yummy Chinese Restaurant - Audit Report Review**

In attendance were David Wang, owner of Yummy Chinese Restaurant, Maureen Lee and Jin Lee of Food Service Solutions, and Felix Lui of Harbour Food Services. Ms. Cournoyer and Ms. Van Arsdelain noted the improvements are very noticeable, and they are very proud of Mr. Wang and his team for all their hard work.

An action plan is being instituted to implement solutions and copies were presented to the board. Accommodations for cleaning, mop sink, storage of dry goods, shelving and chemicals needed in designated areas were discussed. Locations of utilities, as well as supplies were decided and delegated to be moved, if need be. Utensils, kitchen items and bulk foods were given priority to the cleaning supplies. The contract for auditing, review and redesign of the areas in question were discussed. A final plan will be submitted to the Board for approval, along with equipment lists. Once these have been reviewed and approved, the Board will need a work timeline for construction. Restaurant closure time will also need to be determined.

Ms. VanArsdelain recommended the Board extend the consulting service requirements through

construction and redesign. The Board voted unanimously to require continuation of the audit and consultation services of Food Service Solutions for an additional period of three (3) months, with review for closure at the end of that period. The Board Members all reiterated how thankful they were to Mr. Wang and his team how pleased they are with the progress made to create a great workspace for the restaurant.

5. 2016 Inventory Report to The Town Clerk

This is just a notification to the Board of what we have, what we add, and what we retire. This gets turned in once per year. This is complete and will be submitted to the Town Clerk.

6. FY 2016 Annual Report to Board of Selectmen - Due by 3/27/2017

This is complete, and will be submitted to The Board of Selectmen if there are no changes noted by the Board.

7. Health Inspector's Report

No updates.

8. Old Business

Nail Salon Permits - All current salons (three) are in compliance with new regulations. Two of the three have ventilation systems in place that meet or exceed the requirements. Ms. VanArsdelain mentioned a new process, microblading, which is becoming an issue recently. This is a temporary tattoo process. She will get information on this to the Board to review at a later date.

9. New Business

Mark Bartell requested to be appointed Burial Agent as he has done it for years. An agent must be formally appointed by the Board as representative to the cemeteries.

A motion was made with no discussion and passed to appoint Mark Bartell as agent.

A motion was made with no discussion to continue to waive Mr. Bartell's fees for funeral directors license.

Rabies Clinic and Dog Licensing - March 18, 2017 from 10:00am-12:00pm in the lobby of the Municipal Complex. Dogs and cats will be vaccinated at the Town Hall for Rabies fee of \$10. Cats must be brought in a carrier and dogs must be on a leash for licensing and vaccination. There is an additional licensing fee. Please check with The Town Clerk for fees.

Next meeting will be Tuesday, March 21, 2017 at 6:30pm

Ms. Johnson motioned to adjourn, Mr. Zajkowski seconded. Unanimous 3-0

Meeting adjourned at 7:29pm.

Respectfully submitted,
Theresa Woodford